

Notice of Funding Opportunity

HS ALERT SWAT Explosive Breaching Training 2021(1)

**Applications must be submitted through
Egrants on or before May 13, 2022**



Contact Information for this Notice of Funding Opportunity

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Submit Applications Using Egrants

Applications must be submitted through the Egrants online grants management system. If you have never used Egrants before, you will need to register for access to the system. To register online, go to <https://register.wisconsin.gov/accountmanagement/default.aspx> and complete the 'self registration' process.

Authorization to access Egrants can take several days depending on registration activity. Please note: If you register outside the hours of Monday-Friday 7:30am-4pm, access may not be approved until the next business day. Once your Egrants access has been approved, you may begin your online grant application.

Egrants Help Desk: 608-616-0020 or WEMEgrants@egrants.us

The help desk is staffed on non-holiday weekdays between 7:30AM and 4:00PM.

The Egrants system user guide has step-by-step instructions for accessing and using the Egrants online system. The guide is posted on the grants page of the WEM website: <https://wem.egrants.us/egmis/documents/EgrantsExternalUserGuideUpdated9-9-19-Final.pdf>

Online Help is available throughout the Egrants application process. Once you have started an application, look for the HELP button in the top right corner of the screen. Page-specific instructions can be found there.

WEM Egrants website: <https://wem.egrants.us>

Requirements for Federally Funded Grants

Unique Entity Identifier and System for Award Management (SAM):

All applicants for this grant opportunity must have an active SAM registration before applying and continue to maintain an active SAM registration with current information at all times during the period of performance for the grant. Please visit WEM's website for information on your agency's Unique Entity Id (UEI) and how to register it in SAM.gov: <https://wem.wi.gov/admin-tools/>.

WEM cannot award a grant until the applicant has provided a Unique Entity ID (UEI) and complied with all applicable SAM requirements.

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Description: WEM will provide grant funds for members of the Aligned Law Enforcement Response Teams (ALERT), specifically the Tactical Units, to attend training out of state for an established training course for explosive breacher certification. The explosive breacher training should be specific to law enforcement to teach the necessary skills required to become operational breachers.

Opportunity Category: Limited Eligibility

Important Dates:

Application Due Date: May 13, 2022

Project Start Date: June 6, 2022

Project End Date: December 16, 2022

Reporting Requirements: If awarded a grant, your agency will be responsible for completing the following reports in order to receive reimbursement.

Program Reports Frequency must be submitted as a final only.

Financial Reports Frequency must be submitted as a final only.

Anticipated Funding Amount: As approved by the Homeland Security Funding Advisory Working Group, the total grant amount of \$22,750 for the following agencies in the amounts specified: Each of the listed ALERT agencies will be allowed the amount listed for their designated Tactical Operator to attend the training at Direct Action Resource Center, Little Rock, AR for the Kinetic Breacher's Course.

Milwaukee PD -\$3350 Eau Claire Co -\$3350 LaCrosse Co -\$3350 Marathon Co -\$3350
Superior PD -\$3350 Brown Co -\$6000

Match/Cost Sharing Requirement: There is not match but the agency is responsible for any costs that are not covered for lodging, meals, and travel more than the amount provided.

Eligibility: The only eligible agencies are the Brown County Sheriff's Office, Eau Claire County Sheriff's Office, Marathon County Sheriff's Office, LaCrosse County Sheriff's Office, Superior Police Department, and the Milwaukee Police Department.

Eligible Expenses: Funding may be used for Travel/Training expenses including tuition for the class, lodging, and meal expenses.

All expenses must be new and cannot replace existing state or local government funding. Substitution of existing funds with federal grants (supplanting) will be the subject of monitoring and audit. Violations may result in a range of penalties, including suspension of current and future funds under this program, suspension or debarment from federal grants, repayment of monies provided under a grant, and civil and/or criminal penalties.

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Application Components

Through Egrants, you will provide WEM with detailed information about your project that will be used to make a funding decision. Questions on what is expected in each section can be directed to the Program Manager listed on page one of this document.

Information provided in this application may be cited in WEM reports or press releases and will likely be used in reports to federal funding agencies or other stakeholders. Plain language that clearly describes the intent of the project is most effective.

1. Main Summary

This page asks for information about your agency and the individuals responsible for the application and grant award. When identifying individuals involved in this grant, you may not list the same person as project director and financial officer. The financial officer is the individual responsible for financial activities in your organization while the project director will be overseeing project operations.

In the Brief Project Description text box, please describe your project. A suggested format is included for your convenience:

“Funds will be used by the (your agency name and others involved in the project) to (describe what funds will be used for and who will be involved). The (what - equipment, training, project, pilot, etc.) will (describe the specific goals you hope to achieve – how will the project or equipment improve safety in Wisconsin?)”

There are many required fields on this page so if you encounter problems, please check online help by clicking the floating HELP button.

2. Performance Measures

Please open this section and change the page status to Complete; then SAVE the page. Performance Measures may be identified and collected during post-award reporting rather than through this funding application process.

3. Budget Detail

Complete a project budget using the following categories. For each category used, enter a justification that describes how the items in that category will be used during the course of the grant period. It is important that you include specific details for each budget line item, including cost calculations.

Travel/Training:

Guidelines for Travel and/or training costs for an individual with the funded project. Only actual expenses will be reimbursed not to exceed the current state rates.

Lodging: The maximum lodging rates for this area is \$130.00 for single-night stays in standard rooms. Taxes are not allowable. Original receipts from the hotel must include the name of the person(s) occupying that room on the original hotel receipt/folio.

In-state rate: \$9/breakfast (leaving before 6 a.m.); \$11/lunch (leaving before 10:30 a.m. and returning after 2:30 p.m.); \$21/dinner (returning after 7 p.m.). Original Receipts for meals must be provided.

Out-of-state rate: \$10/breakfast (leaving before 6 a.m.); \$15/lunch (leaving before 10:30 a.m. and returning after 2:30 p.m.); \$25/dinner (returning after 7 p.m.). Original Receipts for meals must be provided.

4. Free Style Questionnaire- Core Capabilities

Choose a primary core capability for the project. Select as many secondary core capabilities as applicable for the project.

Application Review and Award Criteria

All applications must be submitted on or before the deadline and will be screened for completeness and compliance with the instructions provided in this announcement. WEM staff will review applications to ensure consistency with statewide strategies and make funding recommendations to the Adjutant General. All final grant award decisions will be made by the Adjutant General.

Post-Award Special Conditions/Reporting Requirements

If you are awarded funds under this announcement, you will be required to provide regular progress reports. The schedule for your reports will be included in your grant award materials.

Please review all of your grant award special conditions and Egrants reporting requirements when you receive the Grant Award documents. Your grant award will be subject to general terms and conditions as well as the following special conditions.

1. Reimbursement for Travel

Reimbursement for Travel and Training expenses must represent actual costs and contingent upon submission of an agenda and receipts to support each expense including fuel, meals, registration and hotels. Hotel receipts/folios must include the name of the person(s) occupying that room. Travel costs are reimbursed within current state rates and uniform travel guidelines as listed in the Notice of Funding Opportunity and https://dma.wi.gov/wp-content/library/StateHR/Travel/Section_F_21-23.pd. The Grants Specialist is available to answer questions before costs are incurred.

2. Grant modification

Grant modification must be approved by Wisconsin Emergency Management (WEM) in order to be considered. The applicant must be current with WEM Fiscal and Program

Reports in Egrants for modification to be consideration. Grant modifications will not be granted unless applicant provides a compelling reason.

3. Course Completion

Verification Required Reimbursement of costs will be contingent on submission of a certificate, email or other document demonstrating completion of the course. Upload the correct roster into Egrants in the program report. Each roster must only contain one course.

4. Course Registration

Agencies are required to register all personnel from their agency attending the course.

5. SAM Requirement

SAM.gov Requirement – Pursuant to 2 CFR Part 25.200, the applicant must be registered in the System for Award Management (SAM.gov) prior to applying for federal funds and they must certify that they will maintain an active SAM registration at all times during which it has an active federal award.